
Village of Fall River Submittal Requirements for Commercial Building Permit

All required information must be provided before an application will be processed.

Completed building permit application form:

- Available at the Fall River Village Hall, 641 S. Main St., or on the Clerk/Treasurer's page at www.fallriverwi.com

Any necessary CSM approvals:

- Land divisions or acquisitions may require a Certified Survey Map.
 - *Approving authority: Village Board*

Any necessary approvals including two sets of state approved building plans from the State of Wisconsin:

- Required State approvals vary depending on the proposed project. Please contact the Building Inspector to verify needed State approvals.
 - *Approving authority: Wisconsin Department of Safety & Professional Services*

Site plan showing:

- Location of existing structures
- Location of proposed structure or addition
- Location of property lines, required setbacks, and easements
- Distances between all structures and property lines
 - *Approving authority: Building Inspector, Zoning Administrator*

Erosion control plan meeting Village ordinances and showing:

- Location and types of erosion control measures to be taken for sediment control
- Locations of temporary soil storage piles
- Locations of tracking pads
 - *Approving authority: Village Engineer*

Storm water management plan meeting Village ordinances, completed by a Wisconsin licensed professional engineer, and showing:

- Location of all storm water improvements
- Proposed grading
- If disturbing over an acre, a WPDES storm water discharge permit is required from the Wisconsin Department of Natural Resources
 - *Approving authority: Village Engineer, Wisconsin Department of Natural Resources*

The Building Inspector or other Village officials may request additional information as needed to ensure compliance with applicable building and zoning codes.

An Early Start Permit may be considered pending final approvals. An Early Start Permit allows installation of footings and foundation only. Erosion control must be installed before any work begins. Contact the Building Inspector for more information.

The contractor is responsible for obtaining all permits and scheduling inspections with the Building Inspector. Fees must be paid before a building permit will be issued.

If a project is started before the building permit is issued, permit fees will be doubled.

For additional information, please contact the Village's Building Inspector:
Jake Henning • (608) 697-8009 • jhenning@generalengineering.net