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# Village of Fall River Submittal Requirements for Residential Building Permit

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*All required information must be provided before an application will be processed.*

## **Completed building permit application form:**

- Available at the Fall River Village Hall, 641 S. Main St., or on the Clerk/Treasurer's page at [www.fallriverwi.com](http://www.fallriverwi.com)

## **Site plan showing:**

- Location of existing structures
- Location of proposed structure or addition
- Location of property lines, required setbacks, and easements
- Distances between all structures and property lines

## **Erosion control plan showing:**

- Location and types of erosion control measures to be taken for sediment control
- Locations of temporary soil storage piles

## **Floor plan showing:**

- Size and location of all rooms, doors, windows, structural features, exit passageways, and stairs
- Use of each room
- Location of plumbing fixtures, chimneys, heating and cooling appliances, and a heat distribution layout
- Location and construction details of wall bracing on each building side and floor level. The details may consist of the Wall Bracing Compliance Worksheet or a legend showing which wall bracing method is used and the lengths or number of braced wall panels and demarcation of the circumscribed rectangles if more than one is used.

## **Elevations showing:**

- Exterior appearance of the building, including the type of exterior materials
- Location, size, and configuration of doors, windows, roof, chimneys, exterior grade, footings, and foundation walls

## **Energy calculation worksheet**

Provide two copies of all the items above except for the building permit application form.

The Building Inspector or other Village officials may request additional information as needed to ensure compliance with applicable building and zoning codes.

An Early Start Permit may be considered pending final approvals. An Early Start Permit allows installation of footings and foundation only. Erosion control must be installed before any work begins. Contact the Building Inspector for more information.

The contractor is responsible for obtaining all permits and scheduling inspections with the Building Inspector.

Fees must be paid before a building permit will be issued.

**If a project is started before the building permit is issued, permit fees will be doubled.**

For additional information, please contact the Village's Building Inspector:  
Jake Henning • (608) 697-8009 • [jhenning@generalengineering.net](mailto:jhenning@generalengineering.net)