

**VILLAGE OF FALL RIVER
BOARD MEETING
Tuesday, November 12, 2013 ~ 6:00 PM
Fall River Municipal Building ~ 641 South Main Street**

**AGENDA
(Agenda is subject to change, **Discuss and Possible Action)**

Call to order

Presentation of Plaque to Linda Durtschi

Approve Agenda

ENGINEERING/ATTORNEY/FINANCIAL ADVISOR

Nature's Place Street Resurfacing Letter From Our Attorney to Badger Bank**

Resolution 13 1112(1) A Resolution Adopting Public Participation Procedures for Amending the comprehensive Plan for the Village of Fall River**

Ordinance 13-4-1(1), Amending the Comprehensive Plan by Re-zoning of Lots 37-41, Nature's Place Subdivision**

Ordinance 13-1-22(13 1112) An Ordinance Amending Section 13-1-22 of the Code of Ordinances of the Village of Fall River, An Ordinance to Amend the Zoning of Parcels 518.37, .38, .39, .40, .41 also known as Lots 37 – 41 of Nature's Place Subdivision**

CSM submitted by E.K. Machine to Combine Parcels**

Letter from FEMA regarding Flood Plain re-mapping**

Leroy Dieckhoff request to adjust sewer connection fee**

Miron Construction Pay Request #17, \$21,380.98**

PUBLIC WORKS

Lagoon Update and Field Order Change**

Savanna Oaks tap into transite water main for fire protection system**

Contract with Columbus to Hang Christmas Lights**

Hire Part time for snowplowing**

Salt contract with Columbia County – 250 tons @ \$82.80

Fall Clean-up Notice for Paper**

POLICE DEPARTMENT

Crossing guards request from Fall River School**

OLD BUSINESS

Items for Future Consideration:

Ordinance for Allowing Chickens

Policy for Public Comment

How to handle the Vacancy on the Board

NEW BUSINESS

Bartender Applications on file: Linsey Jones, Penny Schumann, Brandy Simniok, Camille Smith and Amy Medema**

Clerk Office Hours, Close Thursday, November 28th and Friday, November 29th, Tuesday and Wednesday, December 24th and 25th, Tuesday, December 31st a half day and Wednesday, January 1st.**

Set Meeting for Judiciary Committee for part-time Clerk Office Assistant

Increase fee for rezoning from \$250.00**

MINUTES, BILLS, FINANCIAL REPORT

Minutes of 10/08/13**

Bills for Payment**

Financial Report from October**

Reallocation of Funds at Dodge Central**

\$300 Contribution in years 2014 and 2015 to Columbia County Silent Sports Trails Committee for signs in our bicycle Loop #8**

PRESIDENT'S REPORT

ANY OTHER BUSINESS

Lawcon 5 year self inspection report

ADJOURNMENT

**VILLAGE OF FALL RIVER
BOARD MEETING
Tuesday, November 12, 2013 ~ 6:00 PM
Fall River Municipal Building ~ 641 South Main Street**

MINUTES

President Standke called the meeting to order.

Trustees present: Ninmann, Gould, Robbins, Gates and Slotten. One open position remains.

Village representatives: Karl Green (Attorney), Joe DeYoung (MSA), Craig Schultz (DPW), Marie Abegglen (C-T), Brent Van Gysel (PD).

Presentation of Plaque to Linda Durtschi – A plaque containing the Resolution that was passed in October to thank Duane Durtschi for his years on the Board was read by Marie and presented to Linda Durtschi, Duane's wife.

Approve Agenda – A MOTION WAS MADE BY Trustee Gates and second by Trustee Robbins to approve the agenda. All members – aye – motion carried.

ENGINEERING/ATTORNEY/FINANCIAL ADVISOR

Nature's Place Street Resurfacing Letter From Our Attorney to Badger Bank** - The letter to Badger Bank was drafted by the Village Attorney to request a response on what they plan to do regarding Nature's Trail street improvements. The letter requests written confirmation of their intention to repair the street to the village's specifications or the Village will begin the assessment process and proceed with the necessary repairs. A MOTION WAS MADE BY Trustee Slotten and second by Trustee Ninmann to have the Village Attorney proceed with sending the letter as proposed (changing dates as necessary and include a deadline to respond by January 1, 2014). Roll call vote was taken with all Members – yes – motion carried.

The Village Attorney should also contact David Kuck to pursue obtaining an easement for the Sewer Utility.

Resolution 13 1112(1) A Resolution Adopting Public Participation Procedures for Amending the comprehensive Plan for the Village of Fall River** - A MOTION WAS MADE BY Trustee Gates and second by Trustee Slotten to adopt Resolution 13 1112(1). Roll call vote was taken with all Members – yes – motion carried.

Ordinance 13-4-1(1), Amending the Comprehensive Plan by Re-zoning of Lots 37-41, Nature's Place Subdivision** - A MOTION WAS MADE BY Trustee Robbins and second by Trustee Gould to approve the adoption of Ordinance 13-4-1(1) to amend the Comprehensive Plan. Roll call vote was taken with all Trustees – yes – motion carried.

Ordinance 13-1-22(13 1112) An Ordinance Amending Section 13-1-22 of the Code of Ordinances of the Village of Fall River, An Ordinance to Amend the Zoning of Parcels 518.37, .38, .39, .40, .41 also known as Lots 37 – 41 of Nature's Place Subdivision** - A MOTION WAS MADE BY Trustee Slotten and second by Trustee Ninmann to adopt Ordinance 13-1-22(13 1112) to amend the zoning map of the Village. All members – yes – motion carried.

CSM submitted by E.K. Machine to Combine Parcels** - A MOTION WAS MADE BY Trustee Slotten and second by Trustee Ninmann to approve the CSM to combine the parcels owned by JDSG Group, LLC. Roll call vote was taken with all Members – yes – motion carried.

Letter from FEMA regarding Flood Plain re-mapping** - Kory has reviewed the correspondence that we have received regarding the new FEMA flood plain maps. We will need to amend our Flood Plain Ordinance.

Leroy Dieckhoff request to adjust sewer connection fee** - A MOTION WAS MADE BY Trustee Slotten and second by Trustee Ninmann to table this until the 12/05/13 meeting. Roll call vote was taken with all Members – yes – motion carried.

Miron Construction Pay Request #17, \$21,380.98** - A MOTION WAS MADE BY Trustee Slotten and second by Trustee Ninmann to approve the Pay Request #17 from Miron Construction. All the required documents related to the sludge removal have been received by MSA. Roll call vote was taken with all Members – yes – motion carried.

PUBLIC WORKS

Lagoon Update and Field Order Change** - USDA, Angie and Julie have OK'd the field order change. There is no change in funding for this change order. A MOTION WAS MADE BY Trustee Gates and second by Trustee Gould to approve the Field Order Change #2. Roll call vote was taken with all Members – yes – motion carried.

Savanna Oaks tap into transite water main for fire protection system** - We received a notice from Diggers Hotline that the property at Savanna Oaks is proposing to hook into our watermain for fire protection service. Craig has been contacting everyone involved. At this time there has not been a plan submitted. The main is transite and can easily be broken. It is suggested that this be looked into more before moving forward. There may be a couple options but even so, the Village is not comfortable with digging near the main, especially at this time of the year. No action was taken and we will contact them to present a plan before moving forward at all.

Contract with Columbus to Hang Christmas Lights** - Columbus Water & Light will hang our lights. The cost for the truck is \$60.00/hour and a man is \$43.34/hour. Craig thinks it should take @ 3 hours. A MOTION WAS MADE BY Trustee Gates and second by Trustee Robbins to contract with Columbus to hang the lights. All members – aye – motion carried.

Hire Part time for snowplowing** - Craig has talked with Dean Clark. He would be willing to help with snowplowing this winter. A MOTION WAS MADE BY Trustee Ninmann and second by Trustee Slotten to hire Dean Clark for help with snowplowing at \$12.00 per hour. All Members – aye – motion carried.

Salt contract with Columbia County – 250 tons @ \$82.80 - President Standke returned the salt estimate to Columbia County for 250 tons and Craig returned a copy of the same form estimating 275 tons.

Fall Clean-up Notice for Paper** - We should wait and consider a spring clean-up. Notice should be put on the letter that goes out with the taxes that property owners might want to start to think about cleaning up properties.

Sewers are being flushed. Lift stations will be getting cleaned near the end of the month. They have been picking up leaves. The park restrooms are winterized and closed.

POLICE DEPARTMENT

The monthly report was distributed. The Halloween Bash went well. No problems with Trick or Treat. An Emergency Management meeting was held 11/06/13 at the Fire Station. Representatives from school, Village Board, PD and FD were there. Another meeting will be held on December 4th at 6:00 PM at the Fire Station. The drug sniffing dogs were at the school with no findings. They continue to work on junked vehicles. An unauthorized sign in a residential neighborhood has been taken down. Fines were issued.

Crossing guards request from Fall River School** - Brent has been approached by School representatives regarding crossing guards. There is a group of parents that have expressed an interest in volunteering to be guards. This needs to be looked into much more before a yes or no answer is given.

OLD BUSINESS

Items for Future Consideration:

Ordinance for Allowing Chickens

Policy for Public Comment

How to handle the Vacancy on the Board – There is not a mandated way of replacing a member. It can be done by appointment or at an election. A MOTION WAS MADE BY Trustee Gates and second by Trustee Gould to fill the vacancy on the Board, (a term ending April 2015) by election of the voters of Fall River at the Spring Election. President Standke will present the committee replacements for approval at the next meeting.

NEW BUSINESS

Bartender Applications on file: Linsey Jones, Penny Schumann, Brandy Simniok, Camille Smith and Amy Medema** - A MOTION WAS MADE BY Trustee Slotten and second by Trustee Robbins to deny the application of Linsey Jones and approve the applications of P Schumann, B Simniok, C Smith and A Medema. All Members – aye – motion carried.

Clerk Office Hours, Close Thursday, November 28th and Friday, November 29th, Tuesday and Wednesday, December 24th and 25th, Tuesday, December 31st a half day and Wednesday, January 1st.** - A MOTION WAS MADE BY Trustee Gates and second by Trustee Gould to approve the Clerk hours as listed. All Members – aye – motion carried.

Set Meeting for Judiciary Committee for part-time Clerk Office Assistant – The Clerk should put out an ad for a part-time position 16 – 20 hours per week.

Increase fee for rezoning from \$250.00** - A MOTION WAS MADE BY Trustee Robbins and second by Trustee Gould to table the decision until the bills from the engineer for the recent zoning issues have been received. All Members – aye – motion carried.

MINUTES, BILLS, FINANCIAL REPORT

Minutes of 10/08/13** - A MOTION WAS MADE BY Trustee Gates and second by Trustee Slotten to approve the minutes as presented. All Members – aye – motion carried.

Bills for Payment** - MOTION WAS MADE BY Trustee Ninmann and second by Trustee Robbins to approve the bills as presented except the Caldwell bill that belongs to the Snowmobile Club. All Members – aye – motion carried.

Financial Report from October** - A MOTION WAS MADE BY Trustee Ninmann and second by Trustee Slotten to approve the Financial Report from October. All Members – aye – motion carried.

Reallocation of Funds at Dodge Central** - A MOTION WAS MADE BY Trustee Ninmann and second by Trustee Robbins to move \$238,000 from the regular savings to a Money Market at Dodge Central Credit Union. All Members – aye – motion carried.

\$300 Contribution in years 2014 and 2015 to Columbia County Silent Sports Trails Committee for signs in our bicycle Loop #8** - A MOTION WAS MADE BY Trustee Gates and second by Trustee Robbins to agree to pay \$300 for 2014 and 2015 towards signs for the proposed county wide bike trails. Members Ninmann, Robbins, Gates, Slotten and Standke – yes. Trustee Gould – no – motion carried.

PRESIDENT'S REPORT

ANY OTHER BUSINESS

Lawcon 5 year self inspection report – Just an update and reminder that a requirement of this grant is that the Park remains a park for perpetuity. The DNR used to come around and do inspections but now they send out a self-certification for us to complete and return.

ADJOURNMENT – A MOTION WAS MADE BY Trustee Gates and second by Trustee Gould to adjourn. All Members – aye – motion carried. Meeting adjourned @ 9:40 PM.