

**VILLAGE OF FALL RIVER  
BOARD MEETING  
Tuesday, September 10, 2013 ~ 6:00 PM  
Fall River Municipal Building ~ 641 South Main Street**

**AGENDA  
(Agenda is subject to change, \*\*Discuss and Possible Action)**

**Call to order**

**Approve Agenda**

**ENGINEERING/ATTORNEY/FINANCIAL ADVISOR**

- Update on projects**
- Change Order #2 Bradley Street\*\***
- Change Order #3 Bradley Street\*\***
- Pay Request #2 Allen Steele Co., Inc\*\***
- Pay Request # Miron Construction**
- Annexation of Parcel purchased from Highland Farms\*\***
- Offer to sell parcel after annexation\*\***
- Nature's Place Street Repair/Finish\*\***

**PUBLIC WORKS**

- Update on Lagoon wildlife preserve\*\***
- Johnson Road review/repairs\*\***
- Gillett sidewalk heaving\*\***

**POLICE DEPARTMENT**

**OLD BUSINESS**

- Results of Survey for Ordinance allowing chickens and further action\*\***
- Economic Development – Purchasing property\*\***
- Update on Womack appeal**

**NEW BUSINESS**

- Consideration of new siren for FRCFD\*\***
- Polling Place Accessibility, Action to comply with Audit Report Recommendations\*\***
- Facebook policy\*\***
- FR Cemetery drainage issues\*\***

**MINUTES, BILLS, FINANCIAL REPORT**

- TIF 4 Payouts**
- Minutes of 08/13/13\*\***
- Bills for payment\*\***
- Financial Report from August\*\***

**PRESIDENT'S REPORT**

**ANY OTHER BUSINESS**

**ADJOURNMENT**

**VILLAGE OF FALL RIVER**  
**BOARD MEETING**  
**Tuesday, September 10, 2013 ~ 6:00 PM**

**MINUTES**

**President Standke called the meeting to order.**

Trustees present: Ninmann, Gould, Robbins, Gates and Slotten. Absent: Durtschi.  
Village representatives: Craig Schultz (DPW), Marie Abegglen (C-T), Karl Green (Village Attorney), Joe DeYoung (MSA) and Brent Van Gysel (PD @ 7:10 pm).

**Approve Agenda** – Add a bartender application for approval. A MOTION WAS MADE BY Trustee Ninmann and second by Trustee Slotten to approve the agenda. All Members present – yes – motion carried.

**ENGINEERING/ATTORNEY/FINANCIAL ADVISOR**

**Annexation of Parcel purchased from Highland Farms\*\*** - The Village Attorney has prepared Ordinance 13-1-32 (13 0910), an ordinance annexing territory to the Village of Fall River, Columbia County. This is the 75 feet of property along County CD that the Village purchased from Highland Farms. A MOTION WAS MADE by Trustee Ninmann and second by Trustee Slotten to approve Ordinance 13-1-32 (13 0910). Roll call was taken with all members present – yes – motion carried.

**Offer to sell parcel after annexation\*\*** - The above mentioned property is proposed to be sold to SBJ, LLC. A MOTION WAS MADE BY Trustee Ninmann and second by Trustee Slotten to make an offer to sell the parcel for \$40,000 with the condition that a Certified Survey Map be done to combine this parcel with the adjacent parcel at their cost. Roll call vote was taken with all members present – yes – motion carried.

**Nature's Place Street Repair/Finish\*\*** - The final course of asphalt still needs to be completed on this street. Badger Bank has taken possession and it is their responsibility to get it done. A MOTION WAS MADE BY Trustee Slotten and second by Trustee Ninmann to direct the Village Attorney to write a letter to Badger Bank that Nature's Trail street needs to be finished per the specifications and standards set by the Village and paid for by Badger Bank. After completion and approval by the Village, the Village will accept the street as their property and be responsible for all future upkeep. Roll call was taken with all members present – yes – motion carried.

**Update on projects** – The Bradley Street project is complete except for the area of the watermain break. That is going to be left to settle before the blacktop is replaced.

**Change Order #2 Bradley Street\*\*** - The amount of this change order is for \$14,394.45 and is for the watermain break additional repairs required. A MOTION WAS MADE BY Trustee Robbins and second by Trustee Gates to approve the Change Order #2 for \$14,394.45. Roll call vote was taken with all members – yes – motion carried.

**Change Order #3 Bradley Street\*\*** - A MOTION WAS MADE BY Trustee Ninmann and second by Trustee Gates to table Change Order #3 for Bradley Street. Roll call vote was taken with all members present – yes – motion carried.

**Pay Request #2 Allen Steele Co., Inc\*\*** - The contractor has not yet signed the pay request. The pay request is for \$32,347.74. A MOTION WAS MADE BY Trustee Slotten and second by Trustee Gates to approve the pay request pending the contractor's approval and signature. Roll call vote was taken with all members present – yes – motion carried.

**Pay Request #16 Miron Construction\*\*** - This pay request is for \$48,495.37 and reduces the retainage from 5% to 2.5%. A MOTION WAS MADE BY Trustee Robbins and second by Trustee Gates to approve the Pay Request #16 for Miron Construction for \$48,495.37. Roll call vote was taken with Trustee Slotten – no and all other members present – yes – motion carried.

## **PUBLIC WORKS**

**Update on Lagoon wildlife preserve\*\*** - USDA has offered services to help with the plans for the lagoon site. We will coordinate with Eric Lobner from the DNR. A plan is needed to submit to Miron for an estimated cost change and then USDA approval. Plans should include leveling for a walking trail (this may not be covered by USDA).

**Johnson Road review/repairs\*\*** - Craig and President Standke met with Steve Rubert and Bill Gretzinger to review the video of Johnson Road that was taken before the project started. There could be slight damages that were caused by the sewer project.

**Gillett sidewalk heaving\*\*** - The sidewalk heave has gone back down. It has been 10 years since the sidewalk was replaced. Prior minutes regarding the heaving should be researched. A MOTION WAS MADE BY Trustee Gates and second by Trustee Gould to take no action to repair the sidewalk. All members present – yes – motion carried.

The County will start the McCrae Road repairs on Monday. Another week and all the chlorine should be gone from the water system. Procedures for informing residents should be discussed and set as policy. Dave Ashley reported that his sewer has backed up for the fourth time. Televising has been done. It looks like the roots are coming thru the fitting at the connection. Advance will be contacted.

**POLICE DEPARTMENT** – No report was provided. School has started. They have done fingerprinting for parents to keep on file. Bradley Street seems to be working out well.

## **OLD BUSINESS**

**Results of Survey for Ordinance allowing chickens and further action\*\*** - The results from utility users that answered the question of allowing chickens in the Village were 96 – yes and 105 – no. A MOTION WAS MADE BY Trustee Ninmann and second by Trustee Slotten to have the Judiciary Committee research and create an effective ordinance to be brought before the Board for approval. Roll call vote was taken with Trustees Robbins and Gates – No and all other members present – yes – motion carried.

**Economic Development – Purchasing property\*\*** - There is no more availability of Industrial property. The Village should consider looking at areas that could be a possibility of purchasing. The property next to the Village Hall is the only option for expansion of the existing building. Trustee Robbins and President Standke should meet with the owner to see if he would be willing to sell.

**Update on Womack appeal** – The date of an informal hearing at the State has been scheduled for Sept 30<sup>th</sup>. The Assessor will be at that meeting.

## **NEW BUSINESS**

**Consideration of new siren for FRCFD\*\*** - The Board agreed that the FRCFD should look at a new siren if the current siren does not work at all times.

**Polling Place Accessibility, Action to comply with Audit Report Recommendations\*\*** - There are signs and parking designation that need to be changed to comply with the regulations per the GAB audit.

**Facebook policy\*\*** - A policy was created by Trustee Slotten and a Facebook account has been set up. The Police Dept will maintain the Facebook account. A MOTION WAS MADE BY Trustee Gould and second by Trustee Ninmann to adopt the Facebook policy as presented. All members present – aye – motion carried.

**FR Cemetery drainage issues\*\*** - President Standke and Trustees Slotten and Ninmann were available at a meeting of the FR Cemetery Board. The Cemetery is looking to expand the driveways within the new part of the Cemetery. There is a concern with water sitting in the low area of the property. Some members think the Village should do something to take care of the water. Trustee Ninmann went out and developed a graph of the slope/pitch. Columbia County has agreed to cut the brush along the road when they are in town next.

**Bartender Application for Kristina Kniess** – Upon the recommendation of the Police Dept A MOTION WAS MADE BY Trustee Slotten and second by Trustee Ninmann to deny the application from Kristina Kniess due to missing charges. All members present – aye – motion carried.

#### **MINUTES, BILLS, FINANCIAL REPORT**

**TIF 4 Payouts** – TIF 4 has now been closed. Checks have been sent to Columbia County \$81,875.48, FR School \$156,275.05, MATC \$28,609.69 and the Village \$92,658.02.

**Minutes of 08/13/13\*\*** - A MOTION WAS MADE BY Trustee Gates and second by Trustee Ninmann to approve the minutes of 08/13/13. All members present – aye – motion carried.

**Bills for payment\*\*** - A MOTION WAS MADE BY Trustee Ninmann and second by Trustee Slotten to approve payment of the bills presented. All members present – aye – motion carried.

**Financial Report from August\*\*** - A MOTION WAS MADE BY Trustee Robbins and second by Trustee Gould to approve the financial Report from august 2013. All members present – aye – motion carried.

#### **PRESIDENT'S REPORT**

#### **ANY OTHER BUSINESS**

**ADJOURNMENT** – A MOTION WAS MADE BY Trustee Gates and second by Trustee Ninmann to adjourn. All members present – aye – motion carried. Meeting adjourned @ 9:30 PM.