

**VILLAGE OF FALL RIVER
BOARD MEETING
Thursday, May 10, 2012 ~ 6:00 PM
Fall River Municipal Building ~ 641 South Main Street**

**AGENDA
(Agenda is subject to change, **Discuss and Possible Action)**

Call to order

Approve Agenda

ENGINEERING/ATTORNEY/FINANCIAL ADVISOR

Award Bid for Swarthout Road Improvement Project
MSA – Update on Sewer Televising Project
MSA – Update of Lift Station and Forcemain Project
Pay Request #8, Project A, Miron Construction**
Change Order #8, Project B, Advance, Paving Church & Kane Street, \$33,200**
Substantial Completion – Project B – Advance Construction**
GEC – Amendment to contract – \$3,000 costs due to Easements**
Attorney Green – Costs of Easement Work and Recording Fees \$3,500 - \$4,000**
Hold a Public Meeting for residents to sign easements**
Gary Errthum – Revolving Loan Request**
Community Drive Park Land Issue****

PUBLIC WORKS

**Monthly Report
Lawn Mower Repairs - \$3,800 (rear end) differential**
Tennis Court Repairs – Crack Filling Service \$600**
Sale of gas generator**
Request to Add blacktop walk-way from parking lot to restrooms in Village Park**
Request to use park area in Hometown Village****

POLICE DEPARTMENT

Monthly Report

OLD BUSINESS

Plans for Ribbon Cutting Ceremony (may not be ready by June 4th)**

NEW BUSINESS

Committee Appointments
Kelly Pederson – EMS Coordinator – Report of coverage
PSC – Apply for a Simplified Rate Increase**
Wisconsin Emergency Management Seminar Report – Trustee Ninmann
Regional Revolving Loan Fund Report – Trustee Robbins
Columbia County Natural Hazard Preparedness & Mitigation questionnaire
TRIP – Tax Reporting Intercept Program**
Received \$200 donation for Parks from Quad City Women’s League
Wisconsin Retirement Determination Issue****

MINUTES, BILLS, FINANCIAL REPORT

Minutes of April 10, 2012
Bills for payment**
Financial Report from April 2012****

PRESIDENT’S REPORT

ANY OTHER BUSINESS

ADJOURNMENT

**VILLAGE OF FALL RIVER
BOARD MEETING
Thursday, May 10, 2012 ~ 6:00 PM
MINUTES**

(Agenda is subject to change, **Discuss and Possible Action)

A motion was made by Trustee Ninmann and second by Trustee Obrion to have Trustee Slotten preside over the meeting in the absence of President Standke. All Trustees – aye – motion carried.

Trustee Slotten called the meeting to order.

Trustees present: Ninmann, Obrion, Robbins, Durtschi, Kennedy and Slotten. Absent: President Standke
Village Representatives: Pat Morrow and Joe DeYoung (MSA), Karl Green (Vlg Atty), Craig Schultz (DPW),
Marie Abegglen (C-T).
Guests: Bill Braun

Approve Agenda – Add under Engineering – Spring Discharge Costs. Add under Police – introduce new officer, Corey Johnson. A MOTION WAS MADE BY Trustee Robbins and second by Trustee Durtschi to approve the agenda with the additions. All Trustees – aye – motion carried.

ENGINEERING/ATTORNEY/FINANCIAL ADVISOR

Award Bid for Swarthout Road Improvement Project** - Joe DeYoung stated this was the closest bid tab he had ever seen. Two bids were within \$30 of each other. Northeast Asphalt \$134,506.85, Tri-County Paving \$134,537.00 and Wolf paving \$143,355.00. MSA recommends awarding the bid to Northeast Asphalt. A MOTION WAS MADE BY Trustee Ninmann and second by Trustee Durtschi to award the bid to Northeast Asphalt for \$134,506.85. Roll call vote was taken with all Trustees – yes – motion carried. It could be around May 21st when the parking lot is paved. It is estimated that work should be done around the end of May.

MSA – Update on Sewer Televising Project – The televising is completed. Reports should be done the end of next week. MSA will gather the information and tapes can be watched if the Board wants to. They found two bad spots.

MSA – Update of Lift Station and Forcemain Project – All wastewater is now being pumped to Columbus. There has not been any issues so far.

The Lift Station swale, grading and restoration work being done. The odor control issues are being worked on and looking at May 15th start-up.

DNR has granted permission for a summer discharge if needed. Pat will check with Walters Service to see if more water needs to be pumped out at the lagoons.

Additions to change order #7 Project A will be on the agenda in June.

Pay Request #8, Project A, Miron Construction** - A MOTION WAS MADE BY Trustee Durtschi and second by Trustee Ninmann to approve this Pay Request for \$26,095.55. Roll call vote was taken with all Trustees – yes – motion carried.

Craig will get estimates to have the old band shelter taken down. The door pulls at the lift station will be looked at. Something needs to be done to improve the strength of the door. Pat will work on that with the door supplier.

Change Order #8, Project B, Advance, Paving Church & Kane Street, \$33,200** - A MOTION WAS MADE BY Trustee Robbins and second by Trustee Ninmann to approve Change Order #8, Proj B, Advance for \$33,200. Roll call vote was taken with all Trustees – yes – motion carried.

Contingency funds remaining = \$343,884.00.

The meetings with Robbins Mfg and EK Machine went well. They were given the High Strength Industrial User Agreement. They will have their people look at it and we are hoping to sign the agreements on May 15th. Robbins is hoping to cut back on the phosphorus loadings to our system. Karl will get the agreement to Quarles & Brady for their approval.

Substantial Completion – Project B – Advance Construction** - A MOTION WAS MADE BY Trustee Durtschi and second by Trustee Ninmann to approve the Substantial Completion for Project B, Advance Const. Roll call vote was taken with all Trustees – yes – motion carried.

Atty. Green has discussed the past due discharge bills with EK Machine. He has asked Gary Errthum to tell us what he thinks is due for his part of the previous agreement. This will be on the June agenda for action if we have not heard from him.

GEC – Amendment to contract – \$3,000 costs due to Easements** - There are additional costs to get the new easement work done on South Main Street after the new sewer has gone in. These costs have been approved by USDA. A MOTION WAS MADE BY Trustee Kennedy and second by Trustee Ninmann to approve the Amendment to the contract for GEC in the amount of \$3,000. Roll call vote was taken with all Trustees – yes – motion carried.

Attorney Green – Costs of Easement Work and Recording Fees \$3,500 - \$4,000** - This is for the same work as GEC. The documents need to be researched and the recording fees will be @ \$1,000. A MOTION WAS MADE BY Trustee Kennedy and second by Trustee Obrion to approve the attorney fees, not to exceed \$4,000. Roll call vote was taken with all Trustees – yes – motion carried.

Hold a Public Meeting for residents to sign easements** - It is a good idea and details will be worked out.

Gary Errthum – Revolving Loan Request** - A MOTION WAS MADE BY Trustee Durtschi and second by Trustee Ninmann to offer EK Machine, Revolving Loan Funds up to \$210,000 for 10 years at 4.0% plus attorney and administration fees. EK is adding a batch paint line. The cost is @ \$376,400. He will be adding 7-9 employees each year over 3 years.

Community Drive Park Land Issue** - Karl will contact Herman Kraus again.

PUBLIC WORKS

Monthly Report

Lawn Mower Repairs - \$3,800 (rear end) differential** - A new mower would cost @ \$9500. Trade in would be allowed of \$2,000 for the one needing repairs. USDA has agreed to cover half the cost. A MOTION WAS MADE BY Trustee Kennedy and second by Trustee Ninmann to purchase a new mower from Ballweg's for \$9565.00 and be allowed \$2,000 for a trade in for a total of \$7,565.00 with half the cost to be allowed by USDA. All Trustees – aye – motion carried.

Tennis Court Repairs – Crack Filling Service \$600** - There are cracks that need to be taken care of. Even with the fix it will not be perfect, but better than what it is. A MOTION WAS MADE BY Trustee Kennedy and second by Trustee Durtschi to approve \$600 for Crack Filling Service for the tennis courts repairs. Payment to be taken from the Park Funds.

Sale of gas generator** An offer was made of \$350 from Oelke Construction. A MOTION WAS MADE BY Trustee Obrion and second by Trustee Kennedy to accept \$350 for the generator. Trustees Obrion, Robbins, Durtschi, Kennedy – yes, Trustee Ninmann – no. Motion carried.

Request to Add blacktop walk-way from parking lot to restrooms in Village Park** - Craig should get a couple of bids to put in a concrete sidewalk.

Request to use park area in Hometown Village** - A request was made to use the park area in Hometown Village. The person would roll and mow the area. He would like to use it to fly his remote control model airplanes. A MOTION WAS MADE BY Trustee Kennedy and second by Trustee Obrion to allow Jason Walters to roll and mow the Hometown Village park area and be able to use it to fly his remote control planes. He must maintain the entire park area. All Trustees – aye – motion carried.

POLICE DEPARTMENT

Monthly Report – the monthly Report was emailed.

Officer Simes introduced new officer: Corey Johnson.

OLD BUSINESS

Plans for Ribbon Cutting Ceremony (may not be ready by June 4th)** - No plans were decided.

NEW BUSINESS

Committee Appointments** A MOTION WAS MADE BY Trustee Kennedy and second by Trustee Ninmann to approve the Committee Appointments as presented. All Trustees – aye – motion carried.

Kelly Pederson – EMS Coordinator – Report of coverage – Kelly was unable to attend our meeting. Marie will need to find out the date of the next Columbus Group meeting (possibly 5/22). A meeting with Kelly and Mike Krueger of Lifestar should be set up before the Columbus meeting if possible. Trustees Slotten, Robbins and Kennedy will represent the Village.

PSC – Apply for a Simplified Rate Increase** - A MOTION WAS MADE BY Trustee Kenned and second by Trustee Ninmann to apply for a simplified rate increase for water. All Trustees – aye – motion carried.

Wisconsin Emergency Management Seminar Report – Trustee Ninmann – Trustee Ninmann was impressed with the seminar that he attended. One of the most important things that he came back with is that we should not rely on Columbia County for help in a disaster. We need to have things in place on our own. We will see if we can set up a meeting for the end of June for our own EM Mngmt with FD, EMS, PD.

Regional Revolving Loan Fund Report – Trustee Robbins – The State is trying to regionalize the funds. It could be mandatory to give up any unused funds that we have.

Columbia County Natural Hazard Preparedness & Mitigation questionnaire – Trustee Robbins will stop by the Clerk's office and complete this form.

TRIP – Tax Reporting Intercept Program** - The Clerk should investigate what is needed to join this program.

Received \$200 donation for Parks from Quad City Women's League

Wisconsin Retirement Determination Issue** - Officer Luke Joswick went over 600 hours in his annual year. The Clerk received a letter that said he reported hours that should have been worked for free. The Clerk provided a letter requesting him to sign stating that by retracting those hours, he was aware of the WR contribution and it made him ineligible for WR. It has not been returned with his signature. A MOTION WAS MADE BY Trustee Kennedy and second by Trustee Durtschi to pay Officer Joswick WI Retirement for all hours over 600. Roll call vote was taken with all Trustees – yes – motion carried.

Spring Discharge Costs** - MSA has stated that if Robbins and EK were not high strength contributors, the Village would still be required to treat the lagoons before discharging. With the recently obtained data from Robbins and EK, it was estimated that the Village domestic sewerage was 55%, Robbins 47% and EK 3%. A MOTION WAS MADE BY Trustee Kennedy and second by Trustee Obrion to bill the spring discharge costs at the percentages above after verifying the percentages with MSA. All Trustees – aye – motion carried.

MINUTES, BILLS, FINANCIAL REPORT

Minutes of April 10, 2012** - A MOTION WAS MADE BY Trustee Robbins and second by Trustee Durtschi to approve the Minutes of 4/10/12. All Trustees – aye – motion carried.

Bills for payment** - A MOTION WAS MADE BY Trustee Durtschi and second by Trustee Ninmann to approve the bills for payment. All Trustees – aye – motion carried.

A MOTION WAS MADE BY Trustee Durtschi and second by Trustee Ninmann to purchase an ad for the Savanna Oaks program for June 16th. All Trustees – aye – motion carried.

Financial Report from April 2012** - A MOTION WAS MADE BY Trustee Ninmann and second by Trustee Durtschi to approve the Financial Report for April. All Trustees – aye – motion carried.

PRESIDENT'S REPORT

ANY OTHER BUSINESS

ADJOURNMENT – A MOTION WAS MADE BY Trustee Durtschi and second by Trustee Ninmann to adjourn. All Trustees – aye – motion carried. Meeting adjourned @ 10:15 PM.